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Regn.No. KERBIL/2012/45073  
dated 2012-09-05 with RNI  
Reg No.KL/TV(N)/634/2021-2023

കേരള സർക്കാർ  
GOVERNMENT OF KERALA

കേരള ഗസറ്റ്  
KERALA GAZETTE

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്  
PUBLISHED BY AUTHORITY

ചൊവ്വ, 2024 ജൂൺ 11  
Tuesday, 11th June 2024

1199 ഇടവം 28  
28th Idavam 1199

1946 ജ്യേഷ്ഠം 21  
21st Jyaishta 1946

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Vol. XIII

നമ്പർ } 24  
No. }

Part III

Excise Department

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GOVERNMENT OF KERALA  
2024



## EXCISE DEPARTMENT

## NOTIFICATION

No. XA1-4945/2023

28th May 2024.

*Read:—*(1) G. O. (Rt.) No. 402/2012/P&ARD dated 20.11.2012.

(2) Notification No. XA1-22847/2012, dated 5-12-2012 & 15.2.2013.

(3) Notification No. XA1-100/10 date 25.04.2016.

In exercise of the powers conferred by section 3 of the Kerala State Right to Service Act, 2012 (18 of 2012) the Commissioner of Excise hereby make the following amendment in the Notification No. XA1-22847/2012, dated 5<sup>th</sup> December, 2012 published as Kerala Gazette Extraordinary No. 1426 dated 11<sup>th</sup> December, 2012, Notification No. XA1-22847/2012, dated 15<sup>th</sup> February 2013 Kerala Gazette Extraordinary No.557 dated 27<sup>th</sup> February 2013 and Notification No. XAI-100/10 dated 25<sup>th</sup> April 2016 published as Kerala Gazette Extraordinary No. 1022 dated 02<sup>nd</sup> June, 2016 namely:—

In the said notification, after serial number 28 and the entries against it, the following serial number and entries shall respectively be inserted, namely:—

<i>Sl. No.</i>	<i>Name of Service</i>	<i>Stipulated Time Limit</i>	<i>Designated Officer</i>	<i>1<sup>st</sup> Appellate Authority</i>	<i>2<sup>nd</sup> Appellate Authority</i>
29	Application for Fresh FL.1 Licence	15 days	Deputy Excise Commissioner	Excise Commissioner	Secretary to Govt. (Taxes)
30	Application for Fresh FL.4 Licence	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
31	Application for Fresh FL.7 Licence	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
32	Application for Fresh FL.8 Licence	15 days	Deputy Excise commissioner concerned	Excise Commissioner	Secretary to Govt. (Taxes)
33	Application for Fresh FL.8A Licence	15 days	Deputy Excise commissioner concerned	Excise Commissioner	Secretary to Govt. (Taxes)
34	Application for Fresh FL.9 Licence	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
35	Application for Fresh FL.13 Licence	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
36	Application for Fresh FL.13A Licence	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
37	Application for Fresh FL.13B Licence	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
38	Application for Fresh FL.13C Licence	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.



<i>Sl. No.</i>	<i>Name of Service</i>	<i>Stipulated Time Limit</i>	<i>Designated Officer</i>	<i>1<sup>st</sup> Appellate Authority</i>	<i>2<sup>nd</sup> Appellate Authority</i>
39	Renewal of FL.4 Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
40	Renewal of FL.7 Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
41	Renewal of FL.8 Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
42	Renewal of FL.8A Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
43	Renewal of FL.9 Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
44	Renewal of FL.10 Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
45	Renewal of FL.13A Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
46	Renewal of FL.13B Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
47	Renewal of FL.13C Licence	7 days	Deputy Excise commissioner concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
48	Application for Prior sanction for Reconstitution of the partnership/ Board of Directors and Change of name of Licensee	45 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
49	Application for Regularization of Reconstitution of the partnership/Board of Directors or Change of name of Licensee	45 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
50	Application for Regularization of Alteration/modification of building or premises to which license is granted	45 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
51	Transit Permit issued by the Joint Excise Commissioner (Zonal) (Consignment pass through within one Zone)	14 days	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)	Excise Commissioner
52	Transit Permit issued by Excise Commissioner (Consignment pass through more than one Zone)	14 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
53	Transit Permit issued by Joint Excise Commissioner, North Zone (Transit Permit for liquor transit to Mahe)	14 days	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)	Excise Commissioner



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54	Transit Permit issued by the Deputy Excise Commissioner (Consignment pass through within one District)	3 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
55	Import Permits for FMFL for FL.3/FL.11/FL.4A from Customs Bonded Warehouse	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
56	Application for Additional Services for FL.3/ FL.4A/ FL.11	45 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
57	Fresh Licence to manufacture spirit in distillery - <b>Form I</b> (Kerala Distillery and Warehouse Rules, 1968)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
58	Fresh Licence for compounding and blending IMFL / imported foreign liquor - <b>Form. II</b> (Kerala Distillery and Warehouse Rules, 1968)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
59	Fresh Licence for bottling of foreign liquor- <b>Form.III</b> (Kerala Distillery and Warehouse Rules, 1968)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
60	Fresh licence to establish a warehouse for the deposit and keeping of spirit without payment of duty at warehouse - <b>Form IV</b> (Kerala Distillery and Warehouse Rules, 1968)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
61	Fresh Licence for the possession and use on non-duty paid imported/transported ENA in a bonded ware house - <b>Form IVA</b> (Kerala Distillery and Warehouse Rules, 1968)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
62	Renewal of <b>Form I</b> Licence (Kerala Distillery & Warehouse Rule 1968)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
63	Renewal of <b>Form II</b> Licence (Kerala Distillery & Warehouse Rule 1968)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
64	Renewal of <b>Form III</b> Licence (Kerala Distillery & Warehouse Rule 1968)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
65	Renewal of <b>Form IV</b> Licence (Kerala Distillery & Warehouse Rule 1968)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
66	Renewal of <b>Form IVA</b> Licence (Kerala Distillery & Warehouse Rule 1968)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)



<i>Sl. No.</i>	<i>Name of Service</i>	<i>Stipulated Time Limit</i>	<i>Designated Officer</i>	<i>1<sup>st</sup> Appellate Authority</i>	<i>2<sup>nd</sup> Appellate Authority</i>
67	Permission for Tie up arrangement of Distilleries	14 days	Deputy Excise Commissioner Concerned	Addl. Excise Commissioner (Admin)	Excise Commissioner
68	Application for Fresh Licence for Compounding and Blending of Foreign liquor in <b>Form. 1</b> (KFL (Compounding, Blending and Bottling)Rules,1975)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
69	Application for Fresh Licence for the bottling of foreign liquors in <b>Form 2</b> (KFL (Compounding, Blending and Bottling)Rules,1975)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
70	Application for Fresh licence for possession of spirit on which duty has not been paid - <b>Form 4</b> (KFL (Compounding, Blending and Bottling) Rules,1975)	90 days	Excise Commissioner Under orders of Government	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
71	Renewal of Form.1 Licence (KFL (Compounding, Blending and Bottling)Rules,1975)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
72	Renewal of Form. 2 Licence (KFL (Compounding, Blending and Bottling)Rules,1975)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
73	Renewal of Form. 4 Licence (KFL (Compounding, Blending and Bottling)Rules,1975)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
74	Application for License to brew beer in Form B-1 (Brewery Rules, 1967)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
75	Application for Fresh License for bottling of beer in Form B-I(A) (Brewery Rules,1967)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
76	Renewal of B1 Licence (Brewery Rules,1967)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
77	Renewal of B.1A Licence (Brewery Rules,1967)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
78	Application for Fresh Licence for the manufacture of wine in the winery-Form WI (Kerala Winery Rule 1970)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
79	Fresh Licence for the bottling of wine for the purpose of sale – Form W.3 (Kerala Winery Rule 1970)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
80	Renewal of W.1 Licence (Kerala Winery Rule 1970)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)



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81	Renewal of W3 Licence (Kerala Winery Rule 1970)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
82	Application for Fresh Licence for manufacture of mass wine in Form- MW6 (Cochin Mass wine Rules,1117)	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
83	Renewal of Licence for Manufacture of Mass wine in Form- MW6 (Cochin Mass wine Rules,1117)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
84	Application for Fresh RS. I Licence (Kerala Rectified Spirit Rule 1972)	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
85	Application for Fresh RS. III Licence (Kerala Rectified Spirit Rule 1972)	60 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
86	Renewal of RS. I Licence (Kerala Rectified Spirit Rule 1972)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
87	Renewal of RS. III Licence (Kerala Rectified Spirit Rule 1972)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
88	Application for Fresh D-I D-IA D-II D-III D-III A D-IV D-IVA D-IVB Licence (Cochin Denatured Spirit and Methyl Alcohol Rules,1965)	60 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
89	Renewal of D-I D-IA D-II D-III D-III A D-IV D-IVA D-IVB Licence (Cochin Denatured Spirit and Methyl Alcohol Rules,1965)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
90	Fresh ND-1 Licence for the manufacture and or possession and sale otherwise than on prescription of manufactured drugs other than prepared Opium (Kerala NDPS Rules, 1985)	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
91	Fresh ND-2 Licence to chemist for the manufacture, possession and sale on prescription of manufactured drugs other than prepared Opium. (Kerala NDPS Rules, 1985)	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
92	Fresh-Permit for the import, transport and possession of manufactured drugs other than prepared Opium for medicinal, scientific or educational purposes in Form ND-3 (Kerala NDPS Rules, 1985)	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary



<i>Sl. No.</i>	<i>Name of Service</i>	<i>Stipulated Time Limit</i>	<i>Designated Officer</i>	<i>1<sup>st</sup> Appellate Authority</i>	<i>2<sup>nd</sup> Appellate Authority</i>
93	Fresh Licence to registered medical practitioner for the possession and sale (on his own prescription of medicines containing opium) in Form-ND-14 (Kerala NDPS Rules, 1985)	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
94	Renewal of ND-1 Licence (Kerala NDPS Rules, 1985)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
95	Renewal of ND-2 Licence (Kerala NDPS Rules, 1985)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
96	Renewal of ND-3 Licence (Kerala NDPS Rules, 1985)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
97	Renewal of ND-14 Licence (Kerala NDPS Rules, 1985)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
98	Application for Fresh Small Scale Winery License HW-1 & HW-3 HORTI WINE	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary
99	Application for Fresh Bonded warehouse license in Form BW-1(A) (Foreign Liquor (Storage in Bond) Rules,1961)	90 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
100	Renewal of Bonded Warehouse Licence (BW-1A) (Foreign Liquor (Storage in Bond) Rules,1961)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
101	Permit for the Import of Spirituous Preparations in Form S.P.1 (Kerala Spirituous preparations (Control) Rules 1969)	30 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
102	Application for No Objection Certificate (NOC) for Import of Spirituous Preparations in the State of Kerala in Form SP-IA (Kerala Spirituous preparations (Control) Rules 1969)	15 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
103	Application for NOC for import of Spirituous Preparations in to the State of Kerala in Form SP-IB (Kerala Spirituous preparations (Control) Rules 1969)	15 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
104	Application of General Import Permit of Spirituous Preparations into the State of Kerala-in Form SP-ID (Kerala Spirituous preparations (Control) Rules 1969)	30 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary



<i>Sl. No.</i>	<i>Name of Service</i>	<i>Stipulated Time Limit</i>	<i>Designated Officer</i>	<i>1<sup>st</sup> Appellate Authority</i>	<i>2<sup>nd</sup> Appellate Authority</i>
105	Renewal of SP.VI Licence (Kerala Spirituous preparations (Control) Rules 1969)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
106	Renewal of SP.VII Licence (Kerala Spirituous preparations (Control) Rules 1969)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
107	Renewal of AYUSH SP.VII Licence (Kerala Spirituous preparations (Control) Rules 1969)	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
108	Application for Fresh NEERA Licence	15 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
109	Application for Re issue of Inter Division Toddy Transport Permit	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
110	Application for Re issue of Inter Range Toddy Transport Permit	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
111	Renewal of Toddy Shop Licence within the free sanctioned period.	7 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
112	Permit to transport RS/ ENA/ Denatured Spirit/ Methylated Spirit by Licence holder	14 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
113	Permit to transport RS/ENA from TSC/ Wholesale licence-by Government institutions/ Research institutions etc.	14 days	Deputy Excise Commissioner Concerned	Joint Excise Commissioner concerned	Addl. Excise Commissioner (Admin)
114	Cancellation or Revalidation of NOC and Import permits issued for import of ENA or other spirits of Distillery or Pharmaceuticals. (Kerala Rectified spirit Rule 1972)	21 days	Excise Commissioner	Secretary to Govt. (Taxes)	Chief Secretary to Govt.
115	Cancellation or revalidation of NOC or Permits issued for import or Transport of ENA or other Spirits of Other Units. (Kerala Rectified spirit Rule 1972)	21 days	Deputy Excise Commissioner Concerned	Excise Commissioner	Secretary to Govt. (Taxes)

Commissionerate of Excise,  
Thiruvananthapuram.

(Sd.)  
*Excise Commissioner.*





### **Explanatory Note**

(This does not form part of the notification, but is intended to indicate its general purport.)

Government have directed to include the services rendered under various Rules by the Excise Department and also the stipulated time limit for the service, the designated officer, the first appellate authority and the second appellate authority as per section 3 of the Kerala State Right to Service Act, 2012. In order to achieve the said object, amendment of the earlier notifications is required.

The notification is intended to achieve the above object.

